

# ST COLUMB MAJOR TOWN COUNCIL

## Minutes of an Extraordinary Full Council Meeting of St Columb Major Town Council, held in the Council Chamber, Town Hall, St Columb Major, on Tuesday, 22<sup>nd</sup> June 2021 at 7.00pm.

**Present:** Cllrs P Wills (Mayor), Mrs J Warner (Deputy Mayor), K Roberts, S Allen, S Whetter, S Taylor

**In attendance:** Mr M C Uren (Town Clerk)

**40/21**      **Mayor's Welcome:**

The Mayor, Cllr Wills, welcomed everyone to the Meeting.

i)      **Housekeeping:**

The Mayor addressed Councillors, giving advice on emergency procedures, asking that all mobile 'phones be switched off, or turned to silent.

**41/21**      **Public Forum:**

There were no members of the public present.

**42/21**      **Apologies for Absence:**

An Apology for Absence had been received from Cllr Mrs McLeod.

Cllr Mrs Fuery and Cllr Mrs Jiggins were not present.

**43/21**      **Members Declarations of Interests:**

i)      **Declarations of Interest, in accordance with the Agenda:**

None

ii)      **Declarations of gifts to the value of £25:**

None

44/21

**Planning Matters:**

**PA21/04958 – Conversion of ground floor store into a self-contained flat – 5, Higher East Street, St Columb TR9 6RJ – Mr Michael Ainsworth**

It was stated that this property is basically “off the beaten track”. It could be considered that the self-contained flat will be a “granny flat”.

Cllr Wills proposed, Cllr Whetter seconded, and it was RESOLVED unanimously to support the Application.

45/21

**Annual Governance Statement 2020/21:**

The Town Clerk took Members through the Annual Governance Statement 2020/21. Members had previously received a copy of this Statement. The Internal Auditor has confirmed that all items were acceptable. The Town Clerk also read the Internal Auditor’s interim report.

Cllr Allen proposed, Cllr Mrs Warner seconded, and it was RESOLVED unanimously to accept the Annual Governance Statement 2020/21.

46/21

**Accounting Statements 2020/21:**

The Town Clerk took Members through the Accounting Statements 2020/21, explaining how the figures had been arrived at. He confirmed that Thompson Jenner had again carried out a very thorough, and in-depth examination of the Town Council’s finances. He explained about the variances. He also advised exactly what documentation is required to be sent to the External Auditor. Members were reminded that we have still not received the final 2019/20 AGAR. Currently the file is third in the queue to be allocated to an engagement lead. With regards to Fixed Assets, the figure for this year has not altered, but the additional areas of land that we have acquired from Cornwall Council have been included as a “nil” asset. By next year an allocation of the value of these areas of land will be calculated. The dates of the Period for the Exercise of Public Rights have been set for 28<sup>th</sup> June to 6<sup>th</sup> August 2021. Because our income is over £200,000, it is very likely that we shall be required to have an interim review carried out. To this end the External Auditor asks for different documentation each year. Last year it was Minutes and Agendas connected with the setting of the budget. This year it is confirmation that the Council is registered with HMRC for VAT and a PAYE Employer Reference.

Cllr Taylor proposed, Cllr Roberts seconded, and it was RESOLVED unanimously to accept the Accounting Statement 2020/21.

**47/21      Date of Next Full Council Meeting:**

The date of the next regular Full Council Meeting is 6<sup>th</sup> July 2021.

The Meeting ended at 7.40pm

Dated:      6<sup>th</sup> July 2021

Signed: