

ST COLUMB MAJOR TOWN COUNCIL

Minutes of a Full Council Meeting of St Columb Major Town Council, held in the Council Chamber, Town Hall, St Columb Major, on Thursday, 11th June 2020 at 7.00pm, and broadcast live on the Town Council's Facebook Page.

Present: Cllrs P Wills (Mayor), Mrs B Rogers, B Daniels, Mrs F McLeod, S Allen

In attendance: Mr M C Uren (Town Clerk)

302/19 **Mayor's Welcome:**

The Mayor, Cllr Wills, welcomed everyone to the Meeting.

i) **Housekeeping:**

The Mayor addressed Councillors, giving advice on emergency procedures, asking that all mobile 'phones be switched off, or turned to silent.

ii) **Diary Report from Mayor and County Councillor:**

Cllr Wills presented his report:-

"We are without doubt living in unprecedented times, and whether life will ever go back to as it was before this pandemic remains to be seen - I very much doubt that it will.

The Clerk and I have kept things running here at the Town Hall during Lockdown. Mike has been coming in three times a week, and I have been here at other times to check on e-mails, phone calls, mail, and general enquiries.

It is important to remember that we are NOT out of Lockdown completely, although some relaxing of the Guidelines and Rules have come from Central Government. The advice still is "if you can work from home, then do so".

I've had several meetings via "Teams" with Cornwall Council's Library Support Staff, with a view to opening our Library on Tuesday 7th of July.

We have acquired PPE for the staff, and we will be running a “Click and Collect” Service. People will be able to order books online, and will be given a time to collect, or drop off, books. We are working on how we can socially isolate our staff, and the public. It is likely that the foyer will be used by the public. They will not be allowed into the Library itself. The staff will return on 23rd of June, in order to plan how it will work, and sort out any technical issues.

I would like to take this opportunity of thanking all those within our community who have helped others during this Lockdown. I say to the volunteers who came forward to assist within our community, you are all wonderful, and I congratulate you all for your efforts. Thank you to the Oasis Centre, who have coordinated the volunteer efforts. I met with them just before Lockdown, and was able to help them with donations from the Town Council, and from my Cornwall Councillor’s Community Chest Fund towards their Crisis Fund - £500 from the Town Council, and £1000 from my Cornwall Council Fund. The work they have undertaken to assist the most vulnerable within our community, has without doubt contributed to alleviating the stress and worry that many felt during this time of national crisis. They have delivered hot meals, shopping, prescriptions, telephoned those who live alone with help, support and advice. The Food Bank has helped many, and we are lucky to have such a dedicated local service within our community

I would also like to thank those key workers who on a daily basis have put their own lives at risk - our nurses, doctors, health care workers within the NHS, and our care home workers, the armed forces, our shop workers, butchers, who by keeping our shops open, have kept us fed and watered. The lorry drivers, bus drivers, delivery drivers, postal workers, bin men, teachers, farmers, police, fire service, ambulance service and many others far too numerous to mention, who are the real key workers within this and every community.

I would also like to thank all those within the parish, who have abided by the Government’s advice, and stayed at home, protected the NHS, and without doubt saved lives. It has been hard for all of us, especially our young people, who have found social distancing difficult. I can assure them we do understand, and I thank you all for doing your bit.

I would also like to thank our Contractors, who have done their bit - our grass cutters and street cleaner. The Town Handyman is back to work, and is working in isolation undertaking various jobs within the parish.

The public toilets will remain closed for now, as will the children's play areas in the Recreation Ground, and at The Hurlings. We will review these measures following Government and Cornwall Council advice.

Work on the resurfacing of Trekenning Road Car Park is nearing completion. This is an Agenda Item for discussion later.

Cornwall Council has done an outstanding job keeping the public informed, and I have disseminated that information via the Town Council's Facebook Page, when appropriate.

I have attended several Virtual Meetings – “Microsoft Teams” within our Community Network Area, where we have been joined by the Divisional Inspector for Newquay and St Columb Major, Inspector Guy Blackford. These are weekly briefings.

All Cornwall Councillors have now had “Teams” Training, and I hope that most of them are now across how it works. Already this week I have taken part in 10 “Teams” Meetings, including chairing a meeting of the Licensing Act Sub-committee, and a Pre-agenda Meeting of Cornwall Council’s Standards Committee. I personally took part in four meetings yesterday, and without “Teams”, as it was before, with face to face meetings, I would not have been able to attend so many meetings in different locations, so I’m all in favour of the new way of working.

However, we still need to meet as a Council, face to face, as soon as it is prudent”.

303/19 Report from County Councillor and Police:

The County Councillor’s report had already been presented.

There was no Police presence, and no Report had been received.

304/19 Apologies for Absence:

Apologies for Absence were received from Cllrs Roberts, Mrs Fuery, Mrs Warner (self-isolating), Cllr Mrs Jiggins (injured thumb) and Cllr Culley (work commitments).

305/19 Members Declarations of Interests:

i) Declarations of Interest, in accordance with the Agenda:

None

ii) Declarations of gifts to the value of £25:

None

306/19 **To confirm all decisions made pre-Lockdown re: Election of Mayor and Deputy Mayor for 2020/21, the cancellation of the Annual Meeting, the cancellation of the Annual Parish Meeting, and amendments to Standing Orders**

It was proposed by Cllr Allen, seconded by Cllr Mrs Rogers, and RESOLVED unanimously, to approve all decisions made pre-Lockdown namely:-

Election of Mayor 2020/21 – Cllr P Wills

Election of Deputy Mayor 2020/21 – Cllr Mrs Warner

Cancellation of the Annual Town Council Meeting 2020/21

Cancellation of the Annual Parish Meeting 2020/21

Amendments to Standing Orders – to include The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020

307/19 **To confirm Minutes of the Full Council Meeting, held on 17th March 2020:**

The Minutes of the Full Council Meeting, held on 17th March 2020, were presented by the Mayor.

Cllr Wills proposed, Cllr Allen seconded, and it was RESOLVED unanimously that the Minutes be accepted.

308/19 **Payment of Accounts – Members to Approve the Payment of Accounts to the end of March 2020:**

The Mayor presented the Accounts, to be paid up to the end of March 2020.

Cllr Wills proposed, Cllr Mrs McLeod seconded, and it was RESOLVED unanimously, to approve the payment of accounts up to the end of March 2020.

The End of Year Audit for 2019/20 is now almost complete. The Internal Auditor is undertaking her work next week, and the Annual Governance Statement 2019/20, and the Accounting Statements 2019/20, will be presented to the next Full Council Meeting.

309/19 **Planning Matters:**

PA20/004357 – Conversion and change of use of existing redundant building into artists/creative work studios, to include extension to building – Providence Bungalow, Castle Road, Castle-an-Dinas, St Columb – Mr Brad Clark

Cllr Allen commented that there appeared to be no problems with this Application. Cllr Daniels wondered whether the eight studios were a viable proposition, but agreed that as the outward appearance visually resembled a farm building it should be no concern to the passing public.

Cllr Wills proposed, Cllr Allen seconded, and it was RESOLVED unanimously to support the Application.

310/19 **Work of the Town Council during Lockdown:**

Cllr Wills reiterated what he had stated in his report regarding the work of the Town Council during Lockdown.

All major projects were put “on hold”. As Councillors were aware, all major spends are approved by the Town Council. The Executive Committee has delegated authority to undertake any works that are deemed necessary, up to £1,000.

Thanks were extended to Cllr Daniels and Cllr Mrs Jiggins, for all the work that had undertaken with regards to the flower beds, etc. within the town. Cllr Wills was pleased to report that Cllr Mrs Warner is “on the mend”, 9+ and should be back with us, in the not too distant future.

311/19 **Resurfacing of Trekenning Road Car Park:**

Cllr Wills advised that work on the re-surfacing of Trekenning Road Car Park is progressing most satisfactorily. Both he and the Town Clerk have visited every day to monitor progress, and check that the Contractors are adhering to the specification. The laying of the tarmac should be completed by the end of the week, and the white lining will then take place during the early part of next week. The Contractors are doing an excellent job, and credit must be given to them for the way they have progressed this project.

Cllr Daniels made the comment that trees need to be trimmed on both sides of the “hedge” on Trekenning Road. There is also a sycamore tree by the Pedestrian Access that needs removing. The matter will be referred to our Contractors.

Questions from the Public:

A number of questions had been received from members of the public. Cllr Wills gave the following answers –

- a) James – Glanvilles –
 How many bays will be marked out in the Car Park – 75
 How many bays will be available for Permit Holders – 40
 How many bays will be Pay and Display – 35
 How many Permits will be available to purchase, for £100 – 40
 Is there a criteria to meet to be eligible for a permit – The person must live or work in the town
 Can a household apply for more than one Permit – yes
 What will the chargeable hours of the Car park – 9.00am to 5.00pm - Monday to Friday
 Are Permits valid for all town Car Parks – No, only Trekenning Road Car Park
 Are permit bays going to be marked differently to pay and display bays – No
 What are the anticipated charges for the pay and display bays - £1 for one hour/£2 for two hours/£5 for a day
 What will be the penalty for a vehicle incorrectly parked - £100
- b) Neil Kirkland –
 The Precept has increased this year because of acquiring the assets from Cornwall Council. There will be money spent on one asset per year. This year it is Trekenning Road Car Park. Next year it will be the areas at Carloggas and Trelawney Park. It must be remembered that we now have to pay for the grass cutting of all these areas. With regards to a referendum for Trekenning Road Car Park, the matter was discussed by the Town Council, but by a consensus of opinion, the Town Council decided not to go for a referendum.
- c) Max Beason –
 Letters were posted into all doors of people in Fair Street, Trekenning Road, and Trekenning Point prior to Lockdown. It is now not appropriate or safe to do so. There will be posters displayed next week on notice boards, and lamp standards, explaining about the Permits. The foyer at the Town Hall will be used, but there is not a lot we can do about queuing I am afraid. It was confirmed that Traffic Wardens are controlled by Cornwall Council, nothing to do with the Town Council.

d) Andy Huckelsby –

As stated before, posters will be displayed. We appreciate that not everyone is on social media. People can pay for Permits with either cash or a cheque. It has been decided that for this year it will be on a “first come first served” basis. This was a Town Council decision. It was pointed out, that if the Town Council had not taken over Trekenning Road Car Park from Cornwall Council, then at least half of it could very well have been built on.

313/19 **V E Day Celebrations:**

Cllr Wills advised that we still have the Commemorative Mugs here for the school children. They will be delivered as soon as is practicable.

The Parade and Concert planned for VE Day were postponed. They will now, hopefully, take place on Remembrance Day – 8th November 2020.

314/19 **Neighbourhood Development Plan:**

Due to the Pandemic, nothing has happened with regards to the Neighbourhood Development Plan. The Steering Group has not met, and the Questionnaire has been put “on hold”.

315/19 **Correspondence:**

The Town Clerk advised that the only correspondence received has been weekly Town and Parish Council COVID – 19 Updates from Cornwall Council.

316/19 **Any Other Business:**

a) Cllr Daniels asked whether the Traffic Enforcement Officers are working. The answer was that they have resumed their duties. He further stated that the indiscriminate parking of cars on double yellow lines along Fair Street, Station Road, at the junction with Newquay Road. Especially from The Silver Ball up to the entrance of Sun Valley needs to be investigated urgently. Councillors were reminded that we do pay Cornwall Council for an extra two hours a week on Traffic Enforcement.

b) Cllr Daniels advised that banks need to be trimmed back from Trekenning Roundabout to the Allotment Hedge on the A3059, and also along Station Road from the Vets. This cutting back really needs to be undertaken at least twice a year. The matter will be referred to our Contractors.

He further commented on the trees that are outgrowing on to the road down at Bridge Hill. The matter was reported to County Highways last year, but nothing was done. It is, supposedly, as far as we can ascertain, the landowners' responsibility. The matter will be investigated further.

There is also some concern regarding the trees that are growing over the wall at Springfield House along Trekenning Road. These also need cutting back. The matter will be investigated further.

317/19 Date of Next Full Council Meeting:

The date of the next Full Council Meeting has still to be decided.

Meeting ended at 7.45pm

Dated: 2020

Signed: