

# ST COLUMB MAJOR TOWN COUNCIL

## Minutes of a Full Council Meeting of St Columb Major Town Council, held in the Council Chamber, Town Hall, St Columb Major, on Tuesday, 5<sup>th</sup> November 2019 at 7.00pm.

**Present:** Cllrs P Wills (Mayor), Mrs L Jiggins, B Daniels, E Culley, S Allen

**In attendance:** Mr M C Uren (Town Clerk), and three members of the public

### 148/19 Mayor's Welcome:

Cllr Wills welcomed everyone to the Meeting.

### Housekeeping:

The Mayor addressed Councillors and members of the public, giving advice on emergency procedures, asking that all mobile 'phones be switched off, or turned to silent.

### Announcement and Diary Dates:

The Mayor's Report (also incorporating the County Councillor's Report) was presented by Cllr Wills:-

"Since we last met, at the invitation of the Lord Lieutenant, I attended "Her Majesty's Lord Lieutenant Awards", held at the Alverton Hotel in Truro. These Awards recognise service in the reservists of HM Forces, and long service of adult instructors from the Cadet Forces in Cornwall, as well as Companies who work closely with Ex-servicemen and women, helping them find employment.

I also met with the Area Manager of Ocean Housing, where we discussed the area at Trelawney Parc, which has recently been devolved down to this Council. We also discussed the concerns raised about car repairs being carried out on car parking spaces at Trelawney Parc, and the tree problem to the entrance to Springfield, and we visited a house in West Park, which had been brought to my attention, due to the amount of rubbish in the garden. Action is being taken to try and sort these issues. Ocean do not think it's a good idea to extend the car park at Trelawney Parc, and I am inclined to agree with them.

I attended St Wenn Parish Council Meeting, in my role as Cornwall Councillor, and over a period of two days, I chaired Interview Panels at Camborne Council Offices, for recruitment to the Standards Committee

of Cornwall Council. Those recommendations have been approved by the Committee, and will now go to Full Council at the end of this month for final approval.

The Clerk and I attended the RAF St Mawgan Annual Civic Reception, held at the base. Quite a long evening, with several talks on the current situation regarding the RAF's commitments worldwide, and the current threat status, be that cyber or terrorist related.

I attended the St Columb Neighbourhood Plan Steering Group Meeting, held here at the Town Hall. The Chairman is here tonight, and will brief us shortly on the Questionnaire, which you have all received in your Pre-meeting Packs.

I chaired a Full Meeting of Cornwall Council's Standards Committee at New County Hall. The draft minutes of that Meeting are available to read online at the Cornwall Council website.

I attended the Newquay and St Columb Community Network Meeting for Cornwall Councillors, where we discussed and agreed the final draft of Phase One of the Network Highways Schemes. I am pleased to say that the 30mph speed limit will be imposed at Rosenannon. More about the next phase of the Highways Schemes later, as this is an Agenda Item.

I attended an All Members Briefing at County Hall on **Extra Care Housing**. The aim of the Briefing was to update Councillors on the extra care housing procurement process, and the forward programme for the delivery of extra care housing, plus the **Climate Change Development Plan Document**. This Briefing provided an introduction to the likely content, subject areas, and process involved in producing a Development Plan Document, designed to address Climate Change Issues, plus the **Headstart Programme** - an overview and impact to date of the National Lottery Community Fund Headstart Kernow Programme (building emotional resilience and mental wellbeing of young people). And also, **Spaceport Cornwall Capital Investment**. This presentation supposedly covered the Spaceport Business Case, to explain the Council's investment of up to £10m to 12m of capital to cover Airport improvements, to deliver a licenced Spaceport at Cornwall Airport Newquay.

And finally, it was a pleasure to attend Launceston's Civic Service, at the weekend, held in the town at St Thomas Church, and then afterwards at the Bowling Club".

### **Chairman of the NDP Group:**

The Chairman of the Steering Group of the NDP, Richard Hooton gave an update as to exactly where we are with regards to the Neighbourhood Development Plan. The Steering Group last met about two weeks ago. It is hoped that the Questionnaire will be out in January 2020. The Questionnaire has been “tweaked” since the last Meeting. The final draft will be approved at the next Meeting in November (23<sup>rd</sup>). The Questionnaire is based on the Likert Scale. Cllr Daniels thought that these scales need to be reviewed, as there appeared to be inconsistencies. It will be going out “on line”, and in paper form. It will, where necessary, be “taken to the people”. The Group will welcome the return of the Questionnaire from young people. It is about residential and commercial development for the future. There is also an “aspirational” element about it. There is a zero housing need in St Columb Major, due to the extensive developments in Newquay fulfilling the numbers required. At the end of the day it is what the community wants. We must ensure that there is nothing duplicated. A copy has been sent to Jeff Muir, who will look at it, and format it accordingly. Are there too many questions being asked? It was confirmed that the boxes will be included, and that the questions and answers will be in the same order. The Questionnaire has been based on the Locality Act, and Guidelines from the Government. There is an Officer assigned from Cornwall Council to deal with the St Columb Major NDP. Basically, the Plan will be written by the community, for the community. It was wondered whether there should be anything included about second homes, and holiday AIRBNB’s? It was confirmed that there will be a colour map included.

Mr Hooton was thanked for his attendance, and valuable contribution.

He subsequently left the Meeting.

### **149/19 Co-option of Councillor**

Mrs McLeod gave a short presentation. Members will make a decision in Closed Session.

Mrs McLeod then left the Meeting.

### **150/19 Public Forum:**

Mr Swindells spoke about the painting of the Old Town Hall. It was stated that it has not been seen by the County Archivist. It was bought at auction for the town.

In response to a further query from Mr Swindells, Cllr Wills advised that he has incorporated the County Councillor’s Report in with the Mayor’s Report, which has already been submitted.

Mr Swindells stated that there was nothing else he wished to raise, but was waiting with interest for other Agenda Items.

**151/19 Report from County Councillor and Police:**

The County Councillor's Report has already been given. There was no Police presence, and no report had been received.

**152/19 Apologies for Absence:**

Apologies for Absence had been received from Cllr Roberts (unwell) and Cllr Mrs Fuery (unwell). Cllrs Mrs Warner and Mrs Rogers were not present.

**153/19 Members Declarations of Interest:**

**Declarations of Interest, in accordance with the Agenda:**

None

**Declarations of gifts to the value of £25:**

None

**154/19 To confirm Minutes of the last Full Council Meeting, held on 1<sup>st</sup> October 2019**

The Minutes of the Full Council Meeting, held on 1<sup>st</sup> October 2019, were presented by the Mayor.

Cllr Wills proposed, Cllr Culley seconded, and it was RESOLVED that the Minutes be accepted.

**155/19 Payment of Accounts – Members to Approve the Payment of Accounts to the end of October 2019:**

The Mayor presented the Accounts, to be paid up to the end of October 2019.

Some explanations were given about cheques issued, and monies received.

Cllr Wills proposed, Cllr Allen seconded, and it was RESOLVED unanimously, to approve the payments of accounts up to the end of October 2019.

**Planning Matters:****PA19/05561: Proposed agricultural livestock building – Tremayne Farm, St Columb, Cornwall TR9 6EA – Mr W Wood JAH Wood & Son**

Basically this is purely a straightforward additional livestock building.

Cllr Wills proposed, Cllr Daniels seconded, and it was RESOLVED unanimously to support this Planning Application

**PA19/08738: Listed Building Consent for alterations and refurbishment – Trekenning House, Trekenning, Newquay TR8 4JF – Mr & Mrs McCarthy**

Comments on the Planning Portal from Historic Environment Planning indicated acceptance in principle for all proposals except for one, for an en-suite in the Childrens' Room. The property is in desperate need of refurbishment.

Cllr Wills proposed, Cllr Allen seconded, and it was RESOLVED unanimously to support this Planning Application

**PA19/08671: Listed Building Consent for a new central heating flue through back wall of property: 2, Broad Street, St Columb, Cornwall TR9 6AS – Mrs Brenda Martin****PA19/08596: New central heating flue through back wall of property – 2, Broad Street, St Columb, Cornwall TR9 6AS – Mrs Brenda Martin**

It was agreed to take both of these Applications together.

Cllr Wills proposed, Cllr Daniels seconded, and it was RESOLVED unanimously to support the Listed Building Consent and Planning Application.

**PA19/08737: Proposed replacement roof and internal alterations – Dawn Winds, 8, Gordon Place, St Columb TR9 6BG – Nathan and Jennifer Old and Wynn**

This Application is self-explanatory. Basically the applicants are enlarging the property. When work is complete, it will be a much better property. Cllr Daniels queried the address, and will be taking it up with Address Management.

**PA19/09236: Remove and brick up the front door and frame – 5, West Street, St Columb, Cornwall TR9 6RX – Mr Jack Lodge**

It was stated that there has been a recent history of water ingress, and problems with external drainage. The Applicant would be using a rear door for access.

Cllr Allen proposed, Cllr Culley seconded, and it was RESOLVED unanimously to support this Planning Application.

**PA19/08233: Proposed 1 dayroom and proposed 4 mobile homes – Mandalay Park, Quoit, St Columb TR9 6JS – Mrs Tina Watson**

A similar Planning Application has been submitted before. It would appear that the RSPCA are indicating that they own an area of land, designated as a Childrens' Play Area on the proposal. Basically the applicants are re-visiting a previous Application.

Cllr Daniels proposed, Cllr Wills seconded, and it was RESOLVED to offer "No Comment" on this Planning Application.

**PA19/09189: Certificate of Lawfulness for the use of a building as a dwelling house – Blackacre Bungalow, St Columb, Cornwall TR9 6JA – Mr & Mrs P Emery**

Originally permission was granted to have a tractor shed built. The tractor shed then became converted into a dwelling. "The house" in question is therefore already in situ. The applicants appear to be circumnavigating the Planning Procedure.

Cllr Wills proposed, Cllr Daniels seconded, and it was RESOLVED unanimously to offer "No Comment" on this Planning Application.

**PA19/09351: Selective crown reduction (in spread) and lift of crown of semi-mature Tulip Tree – 55, Fore Street, St Columb TR9 6RH – Mr and Mrs Gunn**

As this Application is for work to trees in a Conservation Area, it will be decided under delegated authority. There is no need to submit any comments to the local Planning Authority, as this communication is merely to notify this Council that an Application has been received.

**157/19**

**Neighbourhood Development Plan:**

Members had already heard from the Chairman of the Steering Group. As stated, the Questionnaire will be modified, and will be presented to the December Meeting of the Town Council. Cllr Wills advised that the Steering Group has worked incredibly hard. It must be remembered that these people are all volunteers. Members were of the opinion that the Questionnaire is a lot to absorb. It was thought that some of it was not relevant to its core purpose. In essence it needs to be "edited

down”, to remove a number of irrelevant questions/sections. It was confirmed that St Columb Major is above the local quota for new housing. Newquay, and in particular Nansledan, has taken all the district allocation.

**158/19      Smallseum:**

As Cllr Mrs Warner was not present, there was nothing really to report. It would appear that Our Town contacted the Old Cornwall Society, to see if they would give them money to move the telephone box around. This matter has already been dealt with by the Town Council. It will not be getting moved.

**159/19      Lighting at Cross Putty Junction:**

Cllr Wills advised that a number of Schemes have been put forward by County Councillors, Town and Parish Councils. All Schemes have been put forward in Phase 1. These now have to be placed before the Portfolio Holder for approval. Lighting the Cross Putty Junction has been put forward in Phase 2. A Feasibility Study will now be undertaken. The Scheme is to extend the Lighting from Newquay Road up to Cross Putty Junction. What will happen is that money will be taken from the Highways Budget, together with anything left from Phases 1 and 2. The Town Council will be required to make up the shortfall – probably about half the cost. This could be in the region of £20,000.

**160/19      Fencing in the Recreation Ground:**

A revised price has been received from our Fencing Contractors (John Richards Fencing) in the sum of £2,318.00, to replace 6 panels of fencing, with 3.75 metre high fencing panels.

Cllr Wills proposed, Cllr Mrs Jiggins seconded, and it was RESOLVED unanimously to accept the revised price.

We will make contact with the Football Club to sort out about providing a net for the goal posts at the Childrens’ Play Area end, to be fitted at the end of games.

**161/19      Devolved Projects:**

Cllr Wills advised that we have consulted with residents of The Hurlings and Praze-an-Cronor, Trelawney Parc, and Carloggas Grove. There was an overwhelming majority with the responses from The Hurlings and Praze-an-Cronor to “leave it as is”, with the proviso to improve the Play Area. Dog walkers use this area, and it was wondered whether an area needs to be fenced in, or signage placed in the area. We will

investigate this and report back. Cllr Mrs Jiggins proposed, Cllr Wills seconded, and it was agreed unanimously that we should leave the area at The Hurlings “as it is”, with improvements made to the Play Area. We have had no responses whatsoever from residents in Trelawney Parc, so we will leave the area as it is. It was mentioned that there is an amount of rubbish which needs to be removed. With regards to the responses received from Carloggas Grove residents, again there was an overwhelming majority for “leave as it is”. We should really be looking to remove one of the raised beds, and rejuvenate the other. We could also look into providing a Play Area for “toddlers”. Cllr Mrs Jiggins proposed, Cllr Allen seconded, and it was agreed to “leave the area as it is”, and investigate ways of creating a Play Area for “toddlers”. One Member voted against this aspect of the proposal.

The Town Clerk advised that we have now received all the Transfer Documents from the Land Registry, for all the areas of land that we have taken over from Cornwall Council.

The Town Clerk also advised that we are waiting for the specification and contract documents for resurfacing Trekenning Road Car Park. As soon as these are received, we will be advertising, and going out to tender. Work will, hopefully, be undertaken during the first two weeks of April 2020, when the Car Park will be closed. Everyone will be informed of the Closure. A question was asked as to where people would end up parking during this period. It was suggested that we could perhaps suspend the Pay and Display Facility in the Recreation Ground Car Park for this period.

**162/19      Extend Parking Area opposite Doctors Surgery:**

Cllr Wills gave an update as to where we actually are with regards to extending the parking area opposite the Doctors’ Surgery. As mentioned previously, Highways have agreed to this in principle. They stipulated that the area should be “grasscreted”, and that there should be “Reverse In Only” signs. As it may be required, we have also made a Planning Application for this extension. We have also received today a letter of complaint from a resident. It was agreed that we should acknowledge the letter. Mention was made here about the flowers, plants, and tyres, etc., which the St Columb Liaison Group have set up in this area. Most will have to be moved, but some will need to be removed completely.

**163/19      Review Library’s Opening Hours:**

Cllr Wills and the Town Clerk spoke on this matter. The Library, as Members were aware, is currently open all day on a Tuesday, Thursday afternoons, and Saturday mornings. A number of comments have been received regarding opening later on one day, and actually

increasing the number of hours that the Library is open. After some discussion, it was agreed that we should undertake a Survey, to see what “the local users” would like. Forms could be placed in the Library, and the Survey could also be included on our Facebook page. We will report back to a future Meeting with the results of the Survey. Obviously, if we do decide to open the Library for additional hours, it will cost the Town Council more in salaries, and heating and lighting, etc. Cllr Daniels was of the opinion that we should leave the Opening Times as they are.

**164/19**      **Ideas for Precept 2020/21:**

As mentioned earlier in the Meeting, we will also need to include an amount for Lighting at the Cross Putty Junction. We will also need to include an amount for improving the Play Area at The Hurlings, (to be investigated) and possibly Carloggas Grove (to be reviewed). We will also need to include an amount for Extending the Parking Area opposite the Doctors Surgery, currently quoted at £10,000.

It is anticipated that a draft Budget and Precept will be discussed at the next Full Council Meeting.

**165/19**      **Incident Report Card Training:**

The Town Clerk spoke about the recent Incident Report Card training he had undertaken. Members were handed the cards for information. It was also mentioned that we could also include it in our SLA with the County Enforcement Team, for an additional cost, which was suggested as possibly being £10 per month. Officers can issue “tickets” for dog fouling, fly tipping, litter, etc. A general discussion ensued.

**166/19**      **Correspondence:**

The following items of Correspondence have been received:

- a) CC – Provision of additional enforcement support for environmental crime – Community Enforcement Programme
- b) PSMA Newsletter – September 2019
- c) Cornwall and the Isles of Scilly Health and Care Partnership – Long Term Plan Update – 2 October 2019
- d) CC – Communities and Devolution Bulletin – 3 October 2019
- e) Community Speedwatch for St Columb Major
- f) Cornwall and the Isles of Scilly Health and Care Partnership – Long Term Plan Update – 11 October 2019
- g) South West Tree Warden Forum – Saturday 9 November
- h) C and I of S H and C Partnership – Long Term Plan Update – 18 October 2019
- i) CC – Localism Newsletter – 24 October 2019

- j) CC – The Village Hall Improvement Fund
- k) C and I of S H and C Partnership – Long Term Plan Update – 25 October 2019
- l) C and I of S H and C Partnership – Long Term Plan Update – 1 November 2019
- m) CC – Housing Supplementary Planning Document 1 November 2019
- n) PSMA Newsletter – October 2019
- o) Letter of appreciation and thanks from Valerie Brown

**167/19**

**Any Other Business:**

- a) Cllr Wills advised that the Town Clerk and himself will be attending the Localism Summit tomorrow, at the Royal Cornwall Showground.
- b) Cllr Daniels expressed concern at people indiscriminately parking on double yellow lines at the bottom of Trekenning Road, next to Trekenning Point housing. The matter will be referred to our Parking Enforcement Officers.
- c) Cllr Daniels advised that a tree had come down over last weekend on Union Hill. It nearly brought down an electricity cable. What can we do about these trees? In an ideal world they should be cut down, or strategically cut back from the road.
- d) Cllr Mrs Jiggins spoke again about the trees that are hanging over Halveor Lane. They desperately need trimming back. The matter will be referred again to Highways.
- e) Cllr Mrs Jiggins spoke about trees that need trimming back in Springfield House, backing on to South Park. Cllr Wills advised that he will speak with Ocean Housing about this matter. However, these trees have T P O's on them, and would require Planning Permission to carry out any work on them.
- f) The Town Clerk reminded Members of the Remembrance Parade and Service this coming Sunday.

**168/19**

**Date of Next Full Council Meeting:**

The next Full Council Meeting is scheduled to take place on Tuesday, 19<sup>th</sup> November 2019 at 7.00pm

169/17

**To consider the following Resolution: That the Press and Public be excluded from the Meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)**

Cllr Wills proposed this Resolution, which was seconded by Cllr Allen, and RESOLVED unanimously, that we now go into Closed Session

This part of the Meeting ended at 9.05pm

Dated: 19<sup>th</sup> November 2019

Signed: