

# ST COLUMB MAJOR TOWN COUNCIL

## Minutes of a Full Council Meeting of St Columb Major Town Council, held in the Council Chamber, Town Hall, St Columb Major, on Tuesday, 3<sup>rd</sup> September 2019 at 7.00pm.

**Present:** Cllrs P Wills (Mayor), Mrs J Warner (Deputy Mayor), Mrs L Jiggins, B Daniels, E Culley, W Draper, S Allen

**In attendance:** Mr M C Uren (Town Clerk), two members of the public and a Reporter from Newquay Voice

### 95/19 Mayor's Welcome:

Cllr Wills welcomed everyone to the Meeting.

### Housekeeping:

The Mayor addressed Councillors and members of the public, giving advice on emergency procedures, asking that all mobile 'phones be switched off, or turned to silent.

### Announcement and Diary Dates:

The Mayor's Report (also incorporating the County Councillor's Report) was presented by Cllr Wills:-

"I sincerely hope you all had a good Summer break, and enjoyed time with your family, friends, and the many events that took place in the Parish. Thank you to the Carnival Committee, and all those who took part in the many events staged in the town during Carnival Week. Once again, the Committee worked very hard to ensure there was something for everyone during the Week. Carnival itself was wonderful, with many colourful and amusing entries. Also well done to "Our Town St Columb", for another outstanding "Arts and Heritage" Festival in the town.

Since our last Meeting we have held our Civic Service. This was without doubt one of the best attended in many years, with dignitaries from all over Cornwall enjoying our Parish, and the wonderful Service presided over by the Rev Helen Baber. Thank you to all those who helped in the Columba Centre, and who attended the Service. We have had nothing but positive feedback from many who have either never been to St Columb Major before, or who have not visited in many years, and many spoke of how lovely the Town looked, and how

obviously proud we, the Council, are of our efforts and the Parish as a whole.

I attended, and opened, the “St Wenn Open Garden Show” at the Village Hall in St Wenn. I attended a Meeting of Cornwall Council’s Licensing Act Sub-committee in Camborne, where we approved an application for a bar licence in a converted warehouse.

The Clerk and I attended the Flower and Vestment/Altar Cloths Exhibition in the Church. If you did not get a chance to see some of the vestments, and the wonderful display of flowers, you certainly missed out. It was truly lovely.

Correspondence has been received today regarding the Boundary Review. St Columb Major is not being reviewed, whereas Newquay and Colan are”.

**96/19**

**Public Forum:**

Mrs Webber asked if anything further has been heard about the proposed development adjacent to Gordon Place, land off Union Hill. The answer was that nothing further has been heard.

Mrs Webber also wondered whether consideration could be given to providing some “decent” Notice Boards for the town. The matter will be looked into further.

Ms. Walters, from SITU8, wished to speak about PA19/06780. Her client had submitted an Application in 2014 for four dwellings. This Application had been turned down. The current Application is for three dwellings. A great deal of thought and consideration has been given, with regards to the design and overall ambience of these dwellings. It is considered that they will “sit well” with other properties in this area. She confirmed that the Party Wall Act will “kick in”. With regards to contamination (old Gas Works), she confirmed that her organisation is working with Cornwall Council regarding this matter. Any asbestos will be treated by a Specialist Contractor. This Application comes under a Policy 3 site. It can be described as infill. She stated that they had been very brave with the design. Cllr Daniels expressed some concern regarding the black profiling material. Could this rather be a “blue slate” colour, which would be less stark/dark? What will the heating be? Ms Walters stated that she cannot confirm the type of heating at this time. Cllr Culley thought that there was a Preservation Order on the building at the front of the area. It was confirmed that the building in question is not Listed. The development is in an Extended Conservation Area. Cllr Daniels asked about waste disposal and recycling. Ms Walters confirmed that there is adequate space for these facilities in the “gardens” to the rear of the properties. It was confirmed

that the car parking is at the same level as Higher East Street. There is pedestrian access only at the front of the dwellings.

**97/19      Report from County Councillor and Police:**

The County Councillor's Report has already been given.

There was no Police presence, and no Report had been received.

**98/19      Apologies for Absence:**

Apologies for Absence had been received from Cllr Mrs Rogers (personal commitment), Cllr Mrs Fuery (unwell), and Cllr Roberts (exhausted following a number of Consultants appointments today).

**99/19      Members Declarations of Interest:**

**Declarations of Interest, in accordance with the Agenda:**

None

**Declarations of gifts to the value of £25:**

None

**100/19      To confirm Minutes of the last Full Council Meeting, held on 30<sup>th</sup> July 2019**

The Minutes of the Full Council Meeting, held on 30<sup>th</sup> July 2019, were presented by the Mayor.

Cllr Wills thanked Newquay Voice, for including a very nice article about our Citizen of the Year 2019, Mrs Bill Glanville.

Cllr Mrs Warner asked whether anything further had been heard about Glanville's Green at Ruthvoes. Cllr Wills explained that he had received an e-mail from Mr Alford (Property Manager at Cornwall Council), which stated that the landowner was thinking over the proposals. We await his responses. No further action would be taken until a decision has been reached.

Cllr Mrs Warner asked about the Smallseum, and the possible moving of the telephone box. Cllr Wills stated that we are awaiting a price to move the telephone box around 45 degrees, to put the back of the box facing the road. This action has been taken following a request from the Old Cornwall Society. It may not happen – we will wait and see what the quote is for the work. The Smallseum will be an Agenda Item at the next Full Council Meeting.

Cllr Wills proposed, Cllr Culley seconded, and it was RESOLVED that the Minutes be accepted. Cllr Allen abstained, as he was not present at the Meeting.

The Minutes of the Closed Session of the Full Council Meeting, held on 30<sup>th</sup> July 2019, were presented by the Mayor.

Cllr Wills proposed, Cllr Daniels seconded, and it was RESOLVED that the Minutes of the Closed Session be accepted. Cllr Allen abstained, as he was not present at the Meeting.

**101/19**

**Payment of Accounts – Members to Approve the Payment of Accounts to the end of August 2019:**

The Mayor presented the Accounts, to be paid up to the end of August 2019.

Some explanations were given about cheques issued and monies received.

Cllr Wills proposed, Cllr Mrs Warner seconded, and it was RESOLVED unanimously, to approve the payments of accounts up to the end of August 2019.

**102/19**

**Planning Matters:**

**PA19/06780: Removal of buildings and construction of three dwelling houses – Chapel of Rest, Higher East Street, St Columb, Cornwall – Mr R Waite**

Members viewed an elevation of the new dwellings. Cllr Daniels expressed concern regarding the colour of the profiling – black (as stated earlier in the meeting). He thinks the colour should be changed to “slate blue”. He also thought that there could be problems with large vehicles accessing the site, both during the demolition, and the new build periods.

Cllr Daniels proposed, Cllr Allen seconded, and it was RESOLVED unanimously to support the Application.

**PA19/06816: Works to trees in a Conservation Area, namely fell row of approximately 12 coppiced sycamore trees – Land North West of Treleigh, Bridge Hill, St Columb, Cornwall – Mr Matthew Hill**

Cllr Daniels stated that this should solve part of the problem with overhanging trees on Bridge Hill. He confirmed that the trees which are to be removed must be poisoned, and eco plugs inserted to prevent them growing again. Ideally, a sturdy fence should be erected.

Cllr Daniels proposed, Cllr Draper seconded, and it was RESOLVED to support this Application. There were five votes for, and two votes against.

**PA19/06280: Construction of two detached dwellings (revised scheme to planning permission no. PA18/06841, namely revised siting for one dwelling and reduction in size of the other) – 5, Hill Crest Close, St Columb, Cornwall TR9 6BP – Mrs Margaret Pearce**

Basically this is only “tweaking” the original Application.

Cllr Wills proposed, Cllr Mrs Warner seconded, and it was RESOLVED unanimously to support the Application.

**PA19/06341: Listed Building Consent for replacement of pitched roof covering – East Lodge, Carnanton, Newquay, Cornwall – Mr Paul Young-Jamieson**

This was regarded as a wholly sympathetic improvement.

Cllr Wills proposed, Cllr Culley seconded, and it was RESOLVED unanimously to support the Application.

**PA19/06504: Erection of 23 holiday accommodation units, together with parking, landscaping and associated works – Retallack Resort and Spa, Winnards Perch, St Columb, Cornwall – AG Retallack**

Cllr Wills explained that these would be additional to the previous Application, and that the date for this Application has now been extended. The developers will be making a presentation at our Full Council Meeting on 1<sup>st</sup> October. St Wenn Parish Council have been invited to attend.

**PA19/07157: Listed Building Consent for conversion of bank to dwelling – amended layout to upper floor and omission of rear stairs as approved under PA19/02022 – Lloyds Bank Offices, 38, Fore Street, St Columb, Cornwall – Mr R Balding**

Basically these are only minor alterations. Cllr Daniels mentioned the fact that there still appears to be some confusion about the provision of railings at the front of the property. They need to “get their act together”.

Cllr Wills proposed, Cllr Allen seconded, and it was RESOLVED unanimously to support this Application.

The Town Clerk spoke about Planning Application PA19/02008 – Lifting of Condition 2 (holiday use only) of PA10/06340 – The Log Shed (a small barn conversion) at Rosewastis Farm, Nr. St Columb Major.

This Town Council objected to the Application (April 2019). We have received correspondence from the Planning Service stating that Officers are minded to approve the Application. We were given three options. As the Town Council was on its summer recess, it was agreed that we should go for Option 2 – Agree to Disagree. This is for Members' information only.

**103/19      Neighbourhood Development Plan:**

Cllr Wills advised that not a lot has happened since the last meeting of the Steering Group. Some of the Town Walks were postponed. The next meeting will be held in the Council Chamber tomorrow evening. Some questions have been forthcoming regarding the Questionnaire. Things are coming together nicely. At their last meeting, the developers for Trekenning Farm gave a similar presentation as they gave to the Town Council. There was only one dissenting voice. It was pointed out that nothing has yet been sent to Cornwall Council by way of even a Pre-Application for this proposed development. It was mentioned at this point that we have been reliably informed that a Pre-Planning Application is to be submitted from the Carnanton Estate, for the large field alongside Newquay Road, where the trees have been felled.

**104/19      General Data Protection Regulations – Review of Policies:**

The Town Clerk spoke about the Data Privacy Impact Assessment Documents which have been completed. The GDPR Action Plan (Version Plan), dated 22<sup>nd</sup> August 2019, has now been received. The GDPR Audit Report Year 2 September 2019 Version Two has also been received. There is no actual work that has to be undertaken by this Council now. As Members were aware, this is a legal requirement, which has to be updated each year. For Members' information, a considerable amount of work has been undertaken by the Town Clerk, in conjunction with the Data Protection Officer. All the documents presented were noted.

**105/19      Insurance:**

The Town Clerk advised that Insurance is due for renewal on 11<sup>th</sup> September. The cost of the insurance cover last year was £5,017.71. The renewal price for this year is £5,002.53. As Members can see, there is a slight decrease in the cost. We are currently insured with RSA (Royal Sun Alliance) through the brokers WPS. As there was no concern with the insurance cover we have at present, it was confirmed that we should continue on the current arrangements. Mention was made here about an item included in the Lease from Cornwall Council, about insurance cover for Trekenning Road Car Park. The cost to insure the Car Park for any cataclysmic damage to the surface would be £9.86 per annum. It was confirmed that we do not apply similar cover at the moment to the other two Car Parks that we maintain. It

was agreed that we should obtain prices for these other two Car Parks, and then make a final decision.

The Town Clerk also advised that the Motor Insurance, for the Council van, has been brought in for the same date for renewal. Last year the cost was £467.40 – this year it will be £489.80.

**106/19**      **Devolved Projects:**

Cllr Wills confirmed that the Town Council has now taken over the seven pieces of land from Cornwall Council – Trekenning Road Car Park, The Hurlings Field, the grassed area at Highfield Avenue, Trelawney Parc grassed area, Carloggas Grove grassed area, Car Park opposite the Co-op, and a number of verges. The recommendation is that a Working Party be set up to see how best to utilize these assets. One suggestion which has been put forward is that we could make allotments in part of The Hurlings field, and re-instate play equipment on to the Trelawney Parc and Carloggas Grove areas. It was agreed that the Working Party consist of Cllrs Wills, Mrs Warner, Culley and Draper, and that the first meeting will be on this Thursday at 2.00pm.

**107/19**      **Ideas for Precept 2020/21:**

Members were reminded that it is now time to think about any items that could be included in the Precept for 2020/21.

It was confirmed that the second half of the Precept will be in our account by the end of next week.

**108/19**      **Youth Club:**

Cllr Draper had asked a number of questions about the Youth Club, which Cllr Wills proceeded to answer. The Town Council will not be undertaking any more work on the Youth Club Building, unless Health and Safety is involved. The Youth Club Executive Committee is responsible for the inside of the building, and the Town Council is responsible for the outside. Cllr Draper mentioned about the Memo of Understanding, and some of the wording in the document. We all realise that it is not a legally binding document. Should the Youth Club not keep the building in an acceptable state, and ensure that everything is compliant, we will have no hesitation in removing the Youth Club, and closing the building again. The original Deed states “to provide a Youth Club, and not for the youth of the parish”. Cllr Allen reported that he had received comments from local people, stating that they consider the Town Council has been very tolerant in the way it has dealt with the situation. Cllr Wills stated that we should now draw a line underneath this, and move on. Cllr Mrs Warner wondered why something had not been placed in the press a while ago (as had been

requested). A report was printed only two weeks ago in the Newquay Voice.

**109/19 Theatre Group Presentation:**

Cllr Wills advised that a request has been received by the Library from the theatre group Scary Little Girls, to see if we are interested in holding an event in December. There are two talks, at a cost of £350 each, or £550 for both. One talk is entitled "Greenham Women Everywhere", and the second talk is entitled "Those Mitford Girls". Members decided that we should not pursue this matter at the present time.

**110/19 Donation Requests:**

Donation requests have been received from St John Ambulance, and the Cornwall Air Ambulance.

It was agreed that a donation of £100 should be given to St John Ambulance, and £200 to be given to Cornwall Air Ambulance. Six voted in favour, with one against.

**111/19 Correspondence:**

The following items of Correspondence have been received:

- a) Cornwall Community Flood Forum Training Invitation
- b) Ethical Standards – Code of Conduct Training - 2019/20
- c) Letter re: Civic Service – Deputy Mayor of Torpoint
- d) Letter re: Civic Service – Chairman of Cornwall Council
- e) Letter re: Civic Service – Deputy Mayor of Looe
- f) Letter re: Civic Service – The High Sheriff of Cornwall
- g) Schoolscapes – Coffee Morning – 11<sup>th</sup> September 2019
- h) CC – Grants – 16.08.19
- i) CC - Dogs on Beaches Consultation
- j) Community Governance Review Update on Stage 2
- k) Reviewing Cornwall's Homelessness Strategy
- l) Localism Summit Invitation – Wadebridge Showground – 6<sup>th</sup> November

**112/19 Any Other Business:**

- a) Cllr Mrs Warner wondered whether anything could be done regarding the procedure for Planning Applications. The answer was not really. Primary legislation would be required to make any amendment.
- b) Cllr Daniels reminded Members about completing the Electoral Registration forms.
- c) Cllr Daniels expressed concern in the fact that someone has recently broken a window in the Cabbage Patch. This is an awful shame, as work is progressing well.

- d) Cllr Daniels wondered whether anything further has been heard regarding the provision of a pavement across the grass verges at the top of Highfield Avenue. The answer was yes, and it will be an Agenda Item at the next Council Meeting.
- e) Cllr Allen wondered what the future is for the Post Office. It appears that the Royal Mail Office has now moved to Newquay.
- f) Cllr Mrs Warner asked for a re-think on banning dogs in the Closed Churchyard. Initially, such a request would need to come directly from the PCC.
- g) The Town Clerk spoke about two courses on Fixed Penalty Notice Training on dog fouling, litter, fly tipping and dogs on beaches. It was agreed that he should go on the Incident Report Card Training. This is a non-confrontational course, whereas the Fixed Penalty Notice training is confrontational.
- h) Cllr Allen stated that he had had a very interesting time with the Police, observing the types of incidents they were involved with. It is an experience that other Councillors should participate in. It was agreed that Cllr Mrs Jiggins attends in the not too distant future.
- i) Cllr Wills offered a speedy recovery to Cllr Mrs Fuery, and Cllr Roberts.

**113/19      Date of Next Full Council Meeting**

The next Full Council Meeting is scheduled to take place on Tuesday, 17<sup>th</sup> September 2019 at 7.00pm

The Meeting ended at 8.45pm

Dated: 17<sup>th</sup> September 2019

Signed: