

# ST COLUMB MAJOR TOWN COUNCIL

## Minutes of a Full Council Meeting of St Columb Major Town Council, held in the Council Chamber, Town Hall, St Columb Major, on Tuesday, 3<sup>rd</sup> December 2019 at 7.00pm.

**Present:** Cllrs P Wills (Mayor), Mrs J Warner (Deputy Mayor), Mrs F Fuery, Mrs B Rogers, Mrs L Jiggins, B Daniels, E Culley, Mrs F McLeod

**In attendance:** Mr M C Uren (Town Clerk), and six members of the public, PCSO Parry (up to Item 186/19) and a Reporter from Newquay Voice

### 184/19 Mayor's Welcome:

Cllr Wills welcomed everyone to the Meeting.

### Housekeeping:

The Mayor addressed Councillors and members of the public, giving advice on emergency procedures, asking that all mobile 'phones be switched off, or turned to silent.

### Announcement and Diary Dates:

The Mayor's Report (also incorporating the County Councillor's Report) was presented by Cllr Wills:-

"Since our last Meeting, I have chaired a hearing of Cornwall Council's Licensing Sub-committee, held in Camborne, to determine a licensing matter reference a restaurant at Cury Cross Lanes, near Helston.

I attended an All Members Briefing, with the current temporary Chief Fire Officer for the Cornwall Fire and Rescue Service, where he discussed the Local Government Agency Thematic Peer Challenge.

From 17 – 19 July, the Service welcomed Chief Fire Officer Mark Hardingham to lead a National Fire Chief Council and Local Government Association Thematic Peer Challenge.

The team of three specialist Officers immersed themselves in the Service for over 45 hours, reading documents, leading focus groups, and speaking with over 60 people from all over the Service. The Service welcomed the subsequent feedback, and will receive a short report detailing the observations and recommendations, which the Service will use to maintain our continuous improvement, and in

support of National Organisational Learning driven by the Sector. The Briefing will cover the outcomes of the report, and the actions which the Service recommends taking forward as part of our continuous improvement. Basically, it was to talk about cladding, and what lessons have been learnt since the “Grenfell” disaster.

The Clerk and I attended the High Sheriff of Cornwall’s Legal Service, held at Truro Cathedral. A very nice service, but in truth a bit too long, with very few refreshments afterwards. Just an orange juice, and a small piece of cake. Very disappointing.

I attended Full Council at New County Hall last week, where I proposed an amendment to the recommendation that Cornwall Council invest up to £12 million, on making Cornwall Airport Newquay Spaceport Ready. My amendment would have meant, if passed, that the decision would be deferred until the rockets have been fully tested, and legislation in place from Central Government, outlining what is required to operate a Spaceport from anywhere in the UK. Sadly, it was defeated by 44 votes to 66, and in fact, the vote to go ahead with the uplift in capital spend for Spaceport was voted through by the same margin.

I attended the last NDP Meeting, held here six days ago, and we will be discussing the Questionnaire later on in the Agenda.

On Friday last, I had the privilege to lead the Christmas Lights Procession. It was a tremendous success. It was a joy to see the community come together. I also handed over a cheque (£2,088) to the Christmas Lights Committee, from the old Chamber of Commerce.

I have today attended an All Members Briefing on the Budget & Medium-Term Financial Plan (MTFP) Update 2020/21 – 2023/24

The budget setting process for 2020/21 commenced in June 2019, where Officers were being asked to review their current budgets, future around growth requirements, pressures, and identify review planned savings proposals. The MTFP will also be updated following review of the budget requirements put forward by Officers, and challenge sessions with Portfolio Members that took place early in September. The MTFP would also be updated with any information, known at that time, on the funding allocation & mechanism from Government. The All Members Briefing up-dated Members on the budget position, and begin to engage with them on the current budget assumptions and savings proposals. The public consultation on the proposed 2021/22 budget is now live, and everyone can have their say by logging on to [www.cornwall.gov.uk/budget2019](http://www.cornwall.gov.uk/budget2019)“.

At this point Cllr Wills announced that this would be Beth Perry's last Full Council Meeting. She is moving on to I Sight Cornwall. Beth was thanked for all her help, and her accurate and very fair reporting on all things "St Columb Major". She was wished well in her future career. A Gift Voucher was handed to her by the Mayor, on behalf of the Town Council.

### **Update from Trekenning Farm Proposed Development:**

Andrew Pegg was welcomed to the Meeting. He gave an update on the Proposed Development of Trekenning Farm. The main aim is to promote the site through Planning and the NDP. Where are we, and what do we intend to do next? County Highways have been involved with access to the site. Their preferred option is for a roundabout. The other option was for traffic lights to be installed. An Artist's Impression was handed round to Members. It is hoped that there will be a strong commercial element to the site – convenience shopping, Eurogarages (incorporating a petrol station, and franchises with KFC, Starbucks, Bugdens), possibly a Hotel, an extension to the Doctor's Surgery (in principle the Practice Manager is interested), an extension to the School. At no point do we want to "step on the NDP's toes". Public consultation will take place next Spring (probably in March 2020). The Consultation could take place in the Town Hall. Cllr Wills asked if the road will be lit, in particular the area down to Cross Putty. The answer was "don't know at this stage". The residential area will have street lights and signage. Cllr Wills asked whether consideration had yet been given to building a larger Supermarket, to accommodate both St Columb Major and St Columb Road. The answer was again "don't know". Cllr Culley stated that on the original plans there were two roundabouts proposed, now there is only one. He also mentioned about a pedestrian crossing, and possibly a footbridge. It was confirmed that County Highways will undertake a Public Safety Audit. Cllr Daniels mentioned that on the latest plan there appears to be another exit. It was suggested that this is likely to be just a left turn only exit. He also asked for confirmation of the number of properties to be built. It was confirmed that the development is still looking at about 300 properties. The development will be built in at least two phases. Cllr Daniels also made the point that the whole development appears to have been "shuffled along". It was stated that the Formal Open Spaces will be maintained by the Management Company. With regards to the Informal Areas, the Developer will pay a lump sum to Cornwall Council to maintain. It was confirmed that the roads will be adopted by Cornwall Council. Cllr Wills stated that if we have an NDP, we will receive 25% from the Community Infrastructure Levy, but if there is no Plan, we will only receive 15%.

Andrew Pegg was thanked for his update, and he and the other four members of his group (land owners and developers) left the Meeting.

**185/19**      **Public Forum:**

There were no matters which anyone wished to raise at this time.

**186/19**      **Report from County Councillor and Police:**

The County Councillor's Report has already been given.

PSCO Parry was welcomed to the Meeting, and she proceeded to present the Police report:

Apologies; PC Lenton working out of force this week. PCSO Burgess on Rest Days.

Five crimes reported in this month –

1. Assault
2. Assault on a female
3. Theft
4. Possession of indecent photograph
5. Harassment without violence

PCSO Burgess assisted with the Xmas Lights Parade, which went very well, and the Town looks very festive with the illuminations. Inappropriate parking is still an issue in the Town, and I would like the Council, if possible, to highlight this matter on the Parish Webpage. A few nights last week, the double parking caused a blockage within the town centre streets.

Regards

Anita”

**187/19**      **Apologies for Absence:**

Apologies for Absence had been received from Cllr Roberts (unwell), and Cllr Allen (work commitments).

**188/19**      **Members Declarations of Interest:**

**Declarations of Interest, in accordance with the Agenda:**

None

**Declarations of gifts to the value of £25:**

None

**189/19**      **To confirm Minutes of the last Full Council Meeting, held on 19<sup>th</sup> November 2019**

The Minutes of the Full Council Meeting, held on 19<sup>th</sup> November 2019, were presented by the Mayor.

With regards to the Old Cornwall Society contributing to the cost of the new Hurling Board, the Town Clerk was pleased to advise that a cheque for £350 has been received. This would cover the total cost.

It was agreed that Phil Tremain be asked if he would take some photos of the inside of the Cemetery Chapels, for publicity purposes.

Cllr Wills proposed, Cllr Mrs McLeod seconded, and it was RESOLVED unanimously that the Minutes be accepted.

**190/19**      **Payment of Accounts – Members to Approve the Payment of Accounts to the end of November 2019:**

The Mayor presented the Accounts, to be paid up to the end of November 2019.

Cllr Mrs Jiggins asked why we had been presented with cheque number 106314 for again trimming back the trees and scrub vegetation on the allotment bank, next to the A3059. It looks awful. Surely it would be more beneficial if the trees that were originally cut down be replaced with shrubs. Cllr Wills advised that the Allotment Holders should be consulted about this matter. It was agreed that we will not undertake any more trimming of this area for the next twelve months.

Cheque number 106337 has been issued to Coast 2 Coast Security Ltd., for marshalling the Remembrance Parade.

Cheque number 106345 was mentioned. This matter will be discussed under the Closed session of this Meeting.

It was confirmed that we have now received the £12,500 from Cornwall Council (paid into our account on 21<sup>st</sup> November) – a one off payment, to help towards the resurfacing of Trekenning Road Car Park.

A question was asked about Pennon Water's payment on the "Cricket Club". The matter will be looked into further, and more detail provided.

Cllr Wills proposed, Cllr Mrs Warner seconded, and it was RESOLVED unanimously, to approve the payments of accounts up to the end of November 2019.

**191/19**      **Planning Matters:**

There were no Planning matters to deal with at this time.

**192/19**      **Neighbourhood Development Plan:**

Cllr Wills advised that he had attended last week's Meeting of the Steering Group. The Questionnaire is now much slimmed down. It was confirmed that Jeff Muir is still available, but to date has had no, or certainly very little, involvement in this Questionnaire. The Questionnaire will form part of the NDP. A very lengthy, and at times heated discussion, took place regarding the Questionnaire. A number of questions are duplicated, a number of questions are still irrelevant, and the map could be much improved. These comments need to be passed back to the Steering Group.

It was eventually proposed by Cllr Wills, seconded by Cllr Mrs Fuery, and agreed that the Questionnaire be accepted, as presented. Two Members voted against the proposal, and one Member was absent when the vote was taken.

**193/19**      **Smallseum:**

Cllr Mrs Warner gave an update on the Smallseum. She is still trying desperately to get hold of Max Beason, to find out exactly where we are with regards to this project. She will report further at the next Meeting.

**194/19**      **Review Library's Opening Hours:**

Cllr Wills gave an update on the matter of the Review of the Library's Opening Hours. A short questionnaire has been prepared. Paper copies have been left in the Library, and mention has been made on the Council's Website, with responses also sent to our Facebook page.

**195/19**      **Councillor Vacancy:**

The Town Clerk confirmed that no election has had to be called, following Cllr Draper's resignation. The Town Council is now able to co-opt someone on to the Council.

**196/19**      **Interim Audit 2019/20**

The Town Clerk read the Internal Auditor's Report following her recent Interim Audit. The three areas highlighted in her Report, are all being considered for further discussion – Cemetery Charges, Street Cleaning/Toilet Cleaning (Council Employee?), and Accessibility Testing.

**197/19**      **Trekenning Road Car Park – Resurfacing:**

Cllr Wills gave an update as to exactly where we are with regards to the resurfacing of the Trekenning Road Car Park. A very detailed specification and contract documents have now been received, and tenders will soon be invited in the local Press. Cllr Wills recommended that we should also ask the firm who produced the specification and contract documents if they would “Project Manage” the work. There was some discussion about this matter.

The following proposal was made by Cllr Wills, seconded by Cllr Daniels, that we go out to tender (via adverts placed in the local Press) and ask SMT Associates to project manage this work. Four voted for the proposal, four voted against – there was a casting vote in favour, and the proposal was carried.

**198/19**      **BT Phone Box Removal:**

Cllr Wills explained about this matter. Do we as a Town Council want to adopt the telephone box in Trekenning Road, adjacent to Trelawney Parc? After some discussion, it was unanimously agreed that we should not adopt this ‘phone box. BT will be notified of this decision, and the ‘phone box will be removed.

**199/19**      **Correspondence:**

The following items of Correspondence have been received:

- a) CC – The Climate Action Fund
- b) C and IOS H and C Partnership – Long term Plan Update – 8 November 2019
- c) C and IOS H and C Partnership – Long term Plan Update – 15 November 2019
- d) CC – Localism Newsletter – November 2019
- e) C and IOS H and C Partnership – Long term Plan Update – 22 November 2019
- f) Power for People – Request to support the Local Electricity Bill
- g) Cormac – Cornwall’s Winter Maintenance Service
- h) C and IOS H and C Partnership – Long term Plan Update – 3 December 2019

**200/19**      **Any Other Business:**

- a) Cllr Wills again wished Beth Perry well in her future employment, and thanked her for all she has done for St Columb Major Town Council.
- b) Cllr Mrs Warner again mentioned about the replacement of trees on the allotment bank. As discussed earlier, the matter will, in the first instance, be referred to the Allotment Holders.

- c) Cllr Mrs Rogers spoke about the need for a bench to be placed on the grassy bank at Trekenning Road Car Park. We will investigate the matter further.
- d) Cllr Mrs Warner spoke about the painting of the wall on Station Road at Trekenning Point. Live West (previously Devon and Cornwall Housing) have stated that permission will need to be obtained from all the residents of Trekenning Point. After some discussion, it was thought to be a good idea to arrange for this painting to take place.
- e) Cllr Mrs Fuery stated that there are again documents placed on a tree outside the Doctor's Surgery, next to the Car Park.
- f) Cllr Mrs McLeod spoke again about the dead tree in Old Rectory Mews (photos have been provided). It needs to be removed before it causes damage to property or people. The matter is being looked into.
- g) Cllr Mrs Jiggins stated that the two "Eco" Bus Shelters are in a poor state. We will refer this to Cornwall Council, who have responsibility for these Bus Shelters.
- h) Cllr Mrs Jiggins asked for the latest position regarding the overhanging trees in Halveor Lane. County Highways have visited, and stated that no work is needed at the present time. They will continue to monitor the situation.
- i) The Town Clerk spoke about a new initiative in the Library – "Food for Fines".
- j) The Town Clerk gave an update on the extension of the parking area opposite the Doctor's Surgery. We have now received the Tree Survey. The recommendation from the report is that only three trees at the bottom end should be removed, and the actual length of the extension be reduced to about the same length as the existing parking area. The Tree Survey, Map, revised Planning Application, and cheque, will be sent off to Cornwall Council tomorrow.
- k) The Town Clerk has received a letter from Cornwall Council regarding the Waste Collection and Cleansing Contract, and our Devolved Sites. The Town Council agreed that they do not wish to retain arrangements for Cornwall Council to deliver waste and cleansing services from 1 April 2020 to 31 March 2021.
- l) The Town Clerk has received a further letter from Cornwall Council regarding Business Rates relief on Public Conveniences. Because the legislation has not yet passed through Parliament, it is now uncertain whether 100% Business Rates relief for all public conveniences will come into effect from 1<sup>st</sup> April 2020.
- m) The Town Clerk advised that we are investigating at whether it would be a possible advantage to Bank On-line, and to also see whether we can be given a debit card on our account. As Members are aware, more and more organisations are now not accepting cheques, and will only accept BACs, or card payments.

**201/19**      **Date of Next Full Council Meeting:**

The next Full Council Meeting is scheduled to take place on Tuesday, 7<sup>th</sup> January 2020 at 7.00pm

**202/17**      **To consider the following Resolution: That the Press and Public be excluded from the Meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)**

Cllr Wills proposed this Resolution, which was seconded by Cllr Mrs McCleod, and RESOLVED unanimously, that we now go into Closed Session

This part of the Meeting ended at 8.43pm

Dated: 7<sup>th</sup> January 2020

Signed: